WORKSHOP REQUEST
For
CPF Educational Programs

Please fill in the information requested and submit one form for each proposal. When completed, email this form as an attachment or submit a hard copy to our address. Electronic submissions are preferred.

CONTACT PERSON/ SUBMITTER INFORMATION
Name:________________________________________________________    Title:___________________________________________________
Company:___________________________________________________    Website:______________________________________________
Address:___________________________________________________    City:______________________    State:_____    Zip:_________
Work Phone:______________________   Home Phone:_____________________    Cell Phone:__________________
Fax:_____________________________    Email:_________________________________________________________

PROPOSAL INFORMATION

Proposed Format:
☐ Workshop Program (full-day)
☐ Workshop Program (half-day)
☐ Webinar (1 - 1.5 hours)

Level of Presentation:
☐ Beginner
☐ Intermediate
☐ Advanced

Proposed Title: ______________________________________

_________________________________________________________________________________________________
_________________________________________________________________________________________________
_________________________________________________________________________________________________
_________________________________________________________________________________________________
What is the requested location for the workshop:
_________________________________________________________________________________________________
Speaker Suggestion – If you know of an expert speaker who is interested in presenting please fill out the information below. If not, CPF has a database of excellent speakers in all preservation fields. A Workshop Program (all-day) can have up to 5 speakers and a moderator. Webinars will typically have 1 to 2 speakers. Submit additional sheets if necessary.

Session Leader/Moderator

Name: ________________________________ Title: ________________________________

Company: ________________________________ Website: ________________________________

Address: ________________________________ City: ________________________________ State: _____ Zip: ______

Work Phone: ________________________________ Home Phone: ________________________________ Cell Phone: ________________________________

Fax: ________________________________ Email: ________________________________

Speaker

Name: ________________________________ Title: ________________________________

Company: ________________________________ Website: ________________________________

Address: ________________________________ City: ________________________________ State: _____ Zip: ______

Work Phone: ________________________________ Home Phone: ________________________________ Cell Phone: ________________________________

Fax: ________________________________ Email: ________________________________

Please note that the California Preservation Foundation reserves the right to select and/or combine sessions where they are duplicative or will allow for a presentation that is in keeping with the education theme and goals.

Please send e-mail submissions to: cpf@californiapreservation.org

or mail to: Attn: EDUCATION SESSION TOPICS
California Preservation Foundation
5 Third Street, Suite 424
San Francisco, CA 94103

Questions? Contact CPF’s office at (415) 495-0349 or email cpf@californiapreservation.org